



## INFORMATION FOR PARENTS 2025

### **CONTACT DETAILS**

Address: PostNet Suite #016, P.O. Box 662, Gonubie, 5256. Telephone: 071 883 7641

### **COMMUNICATION**

Please keep communication open. You are welcome to speak to us about your child's progress or any concerns you may have. However, please do not disturb the teachers in their classrooms or just "pop in". It is very disruptive. Kindly make an appointment or contact the teacher on WhatsApp between 07:30 and 15:30 on school days only. We will send out regular communications to keep you informed about our happenings at school. A progress report will be sent out every term.

### **STAFF**

Our full-time teachers are Linda Openshaw, Juliet Shepherd, Cheryl van Vugt and Jessica Wathen. Bev Ramsay teaches ICT and IT practical, and Sharon Mallinson teaches Art & Design.

### **ARRIVAL**

Students may arrive from 7:00. Please do not drive into the school yard to drop off or collect your children (unless instructed to do so in case of heavy rain). The drop-off zone is in front of the sheds. Students are to wait outside or on the veranda until school starts.

### **DAILY ROUTINE**

The timetable is posted in the classrooms. Please note that this is a guideline and the teacher may make changes to this timetable to suit the needs of the students. Teaching time runs from 07:45 to 13:20 or 14:05 according to the timetable. We are closed during official school holidays and on Public Holidays. Please note that we follow the ISASA Private School Calendar.

### **EXCURSIONS**

We will notify parents via WhatsApp whenever we go on an excursion. We will not be able to take your child off the school premises without your written consent.

### **ABSENTEEISM**

Should your child be absent from school due to illness, please let us know. If your child is often absent, we may require a doctor's certificate.

### **MEDICAL**

In the event of an injury the parents will be contacted promptly. If a child is ill, he or she must please be kept at home. Students with infectious conditions will not be admitted to school for the duration of the illness, in their own interests and those of the other students. In the event of a child becoming ill at school, the parent will be contacted. A register is kept at the school to record any injuries and medication given.

## **OUR GENDER AFFIRMATION POLICY**

We believe that all people are made in God's image, and it is our task to love them and journey with them, hopefully leading them to a personal relationship with Jesus Christ. Those struggling with gender dysphoria need to feel safe and accepted, just as we all need to be respected and need to feel a sense of belonging. Therefore, we agree to use the preferred pronouns of he for those who identify as male, and she as those who identify as female. However, we do not use any nonbinary pronouns at our school, as we feel this puts too much emphasis on the child's gender identity and takes the focus off the many other facets of their identity.

## **CELL PHONE POLICY**

Cell phones are not allowed at school. Any phones brought to school have to be switched off and handed in upon arrival and may be collected at the end of the school day. If a learner is found in possession of a cell phone on school property, the phone will be confiscated for two weeks. Should you need to contact your child, you may contact Linda Openshaw or Juliet Shepherd.

## **FEES**

Fees are payable monthly in advance for 12 months. Please ensure that your fees are paid on or before the first of each month. Should you wish to remove your child from Lighthouse School, we would appreciate at least one month's notice.

**In conclusion, we would like to thank you for trusting us with your child's education. We look forward to working with you, the parents. We are a TEAM!**